Prevent Duty Risk Assessment

Gentleshaw Primary Academy

1. Contents

2. Version control

Date	Version	Revision	Owner
26/09/17	1.0	New Policy Document	Future Generation Trust Policy Team
25/09/18	2.0	Annual review of policy	Future Generation Trust Policy Team
24/09/19	3.0	Annual review of policy	Future Generation Trust Policy Team

3. Introduction

Everyone who comes into contact with children and their families has a role to play in safeguarding children. Schools have a duty of care to their pupils and staff which includes safeguarding them from the risk of being drawn into terrorism - this includes not just violent extremism but also non-violent extremism, which can create an atmosphere conducive to terrorism and can popularise views that terrorists exploit. Schools should be safe spaces in which children and young people can understand and discuss sensitive topics, including terrorism and the extremist ideas that are part of the terrorist ideology and learn how to challenge these ideas.

School staff are particularly important as they are in a position to identify concerns early and provide help for children, to prevent concerns from escalating.

Schools and their staff form part of the wider safeguarding system for children. This system is described in statutory guidance Working Together to Safeguard Children (March 2015) and Keeping Children Safe in Education (September 2016). Schools and colleges should work with social care, the police, health services and other services to promote the welfare of children and protect them from harm. Radicalisation is listed as a specific safeguarding issue within this statutory guidance and is addressed within the Government Prevent Strategy. The Counter-Terrorism and Security Act 2015 places a duty on Schools to 'have "due regard to the need to prevent people from being drawn into terrorism".

The Prevent Strategy has three main objectives:

- **Respond to the ideological challenge of terrorism** & the threat we face from those who promote it;
- **Prevent people from being drawn into terrorism** and ensure that they are given appropriate advice and support;
- Work with **sectors and institutions** where there are risks of radicalisation which we need to address.

To aid compliance with the Prevent Duty, Future Generation Trust have developed the following template for academies to use for their risk assessments. This is also useful as a health check for the Prevent Lead and Deputy Lead within school.

4. Risk Assessment Template

No.	Prevent Vulnerability / Risk Area	Risk Y / N	Action taken / already in place to mitigate risk	Person responsible	When	RAG
1	**Leadership** Do the following people have a good understanding of their own and institutional responsibilities in relation to the "Prevent Duty"? • Board of Directors/Governors • SMT • Staff		All staff and governors have a good understanding of their roles and safeguarding responsibilities.	Genevieve Parsons & Safeguarding Team	Ongoing evaluation & action	GREEN
2	**Partnership** 1) Is there active engagement from the School's Governors/Directors, SMT, managers and leaders? 2) Does the School have an identified single point of contact (SPOC) in relation to Prevent? 3) Does the School engage with the BIS Regional Prevent Coordinator, Local Authority Police Prevent Leads and engage with local Prevent Boards/Steering Groups at Strategic and Operational level?		1. Regular link meetings with Safeguarding Governor to update on events, practice and procedure. 2. The prevent lead is the Designated Safeguarding Lead: the Headteacher, Genevieve Parsons. 3. School has regular contact with local PCSO. Appropriate contacts details are held for use when required.	Samantha Ardin Genevieve Parsons Safeguarding Team	Ongoing	GREEN
3	**Staff Training** Do all staff have sufficient knowledge and confidence to: 1) exemplify British Values in their management, teaching and through general behaviours in the institution 2) understand the factors that make people vulnerable to being drawn into terrorism and to challenge extremist ideas which are used by terrorist groups and can purport to legitimise terrorism 3) have sufficient training to be able to recognise this vulnerability and be aware of what action to take in response		1. British Values are actively promoted through PSHE, assemblies and additional events such as democracy or diversity day. 2. Annual Staff Prevent Training ensures that staff are aware of all factors and risk of radicalisation and extremism and how to recognise such. Safeguarding staff newsletters update and identify ant relevant changes. 3. Annual Staff Prevent Training ensures that staff are aware of recognising key factors and signs and what actions should be taken. Safeguarding staff newsletters update and identify ant relevant changes. All staff are aware through safeguarding training of the Channel Team and the contact details, which are found in the Child Protection and Safeguarding Policy.	Genevieve Parsons & Safeguarding Team	Ongoing	GREEN

4	**Welfare and pastoral** 1. Are there adequate arrangements and resources in place provide pastoral care and support as required by the School? 2. Are there adequate monitoring arrangements to ensure that this support is effective and supports the school's welfare and equality policies?		1) Pastoral Care Claire Pass (Family Liaison Officer) 3) Monitored by the Prevent Lead, Genevieve Parsons	Genevieve Parsons Claire Pass	Ongoing	<mark>GREEN</mark>
5	**Speakers and Events** 1) Is there an effective policy/framework for managing speaker requests? 2) Is it well communicated to staff/pupils and complied with? 3) Is there a policy/framework for managing on-site school events i.e. fête, charity events? 4) Are off-site events which are supported, endorsed, funded or organised through the school subject to policy/framework?		1. All visits to support the school curriculum are arranged by the staff through and accompany risk assessments and must be approved by Headteacher. 2. Educational Visits policy details expectations. 3. N/A 4. N/A	Genevieve Parsons	Ongoing	<mark>GREEN</mark>
6	**Safety Online** 1) Does the institution have a policy relating to the use of IT and does it contain a specific reference and inclusion of the Prevent Duty? 2) Does the institution employ filtering/firewall systems to prevent staff/pupils/visitors from accessing extremist websites and material? 3) Does this also include the use of using their own devices via Wi-Fi? 4) Does the system alert to serious and/or repeated breaches or attempted breaches of the policy?		1) There is a 'Radicalisation & Extremism' section in the school's E Safety Policy. 2) The school has high levels of filtering to ensure pupils are safe from terrorist and extremist material when accessing the internet in school. There's a two-layer security system in place: Policy Central which collects data and screen captures of keywords that are in the system and Rm Safety Net web filtering, monitored closely by Claire Pass (F.L.O). 3) Yes RM Web Filtering is in place for any device using our WI-Fi 4) Headteacher & FLO receive a daily report on internet usage and sites visited through Policy Central system. If concerns arise, the Prevent Lead will act accordingly to the Channel Duty guidance as outlined	Genevieve Parsons Claire Pass	Ongoing	<mark>GREEN</mark>

				in our Child Protection & Safeguarding Policy.			
7	**Prayer and Faith Facilities** 1) Does the institution have prayer facilities? 2) Are they good governance and management procedures in place in respect of activities and space in these facilities?			N/A			
8	**School Security** 1) Are there effective arrangements in place to manage access to the school by visitors and non-pupils/staff? 2) Is there a policy regarding the wearing of ID in school? Is it enforced? 3) Are dangerous substances kept and stored on site? 4) Is there a policy in place to manage the storage, transport, handling and audit of such substances? 5) Is there a policy covering the distribution (including electronic) of leaflets or other publicising material? 6) Does the institution intervene where off-site activities are identified or are likely to impact upon staff and/or pupils i.e. leafleting, protest etc?			1) The school operates a locked, coded door with the entrance only accessible through the main office. We have a secure fence to prevent access onto the playground. 2) Office staff check visitors' identification on arrival and request all visitors to sign in and out. All school staff and Governors wear ID school cards on lanyards. Staff are regularly reminded to challenge visitors. 3) No dangerous substances are kept or stored on-site. All cleaning materials are subject to COSHE procedures. 4) N/A 5) A regular newsletter which is written by the Headteacher is posted on the school's website. The school operates a Notice & Take-Down Policy as detailed in the E-Safety Policy that if a resource has been inadvertently uploaded, and is inappropriate, or the academy does not have copyright permission to use that resource, it will be removed within one working day. 6) N/A	Karon Platt	Ongoing	<mark>GREEN</mark>
9	**Safeguarding** 1) Is protection against the risk of radicalisation and extremism included within Safeguarding and other relevant policies? 2) Do Safeguarding and welfare staff receive additional and ongoing training to enable the effective understanding and handling of referrals relating to radicalisation and extremism?			1) Both the Child Protection & Safeguarding Policy and the eSafety Policy contain sections about the protection against the risk of radicalisation and extremism. 2) Safeguarding lead, deputy safeguarding lead and F.L.O complete Prevent training in addition to the annual training that staff receive in order to remind them of the processes and procedures if they believe radicalisation or extremism is taking place. The F.L.O also provides a 'half-termly' safeguarding newsletter with	Genevieve Parsons Sharn Greensill Claire Pass	Ongoing	<mark>GREEN</mark>

	3) Does the institution utilise Channel as a support mechanism in cases of radicalisation and extremism? 4) Does the institution have a policy regarding referral to Channel identifying a recognised pathway and threshold for referral?		prompts and reminders for all onsite staff. 3) Staff are aware of procedures; however, Channel has not yet been accessed to date. 4) Details of the Channel programme are detailed in the Child Protection & Safeguarding Policy with contact numbers for Staffordshire's Prevent Team.			
10	**Communications** 1) Is the institution Prevent Lead and their role widely known across the institution? 2) Are staff and pupils made aware of the Prevent Duty, current risks and appropriate activities in this area?		1) Details of the Prevent Lead, the Headteacher, is included in the visitor information on entrance to the school. 2) Staff are aware of the Prevent Duty (Child Protection & Safeguarding Policy) Pupils N/A	Genevieve Parsons	Ongoing	GREEN
11	**Incident Management** 1) Does the institution have a critical incident management plan which is capable of dealing terrorist related issues? 2) Is a suitably trained and informed person identified to lead on the response to such an incident? 3) Does the Communications/Media dep't understand the nature of such an incident and the response that may be required?		1) The school has a Business Continuity Plan to implement in the event of terrorist related issues which has been shared with Senior Management and governors which is due for review. 2) The lead person is the Headteacher. 3) The Headteacher would co-ordinate the full response in liaison with Fliss Dale (Chair of the trust Board) and or Jan Macey (Chair of Governors).	Genevieve Parsons Tina Clarke Fliss dale Jan Macey	Ongoing	GREEN
12	**Staff and Volunteers** 1) Does awareness training extend to sub-contracted staff and volunteers? 2) Is the institution vigilant to the radicalisation of staff by sub-contracted staff and volunteers?		Subcontracted staff are mainly on the premises during the school holidays and if on premises during term time, they are never left alone with children. Volunteer/visitor handbook currently in the process of being created.	Genevieve Parsons Claire Pass	Ongoing	GREEN

5. Other Useful Contacts

Should concerns require support from other agencies there are a number of ways that issues relating to terrorism and extremism can be reported. These include the following –

- Anti-Terrorist Hotline: 0800 789 321
- Crime stoppers: 0800 555 111
- Relevant Police force: 101
- www.gov.uk/report-suspicious-activity-to-mi5

Social media

Social media is an increasingly influential part of life particularly for young people. It has been identified as an important tool in the sharing of extreme material and extremist groups are actively using social media to inform, share propaganda, radicalise and recruit for their cause. Social media safeguarding is an important element of protecting young people from extremist narratives and Prevent can play an active part in this process.

To report any online terrorist related online material visit:

- www.gov.uk/report-terrorism
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6. Further Information

https://www.staffsscb.org.uk/Professionals/Procedures/Section-Six/Section-6-Further-Guidance-for-Practitioners.aspx Section 6L

The Prevent strategy:

www.gov.uk/government/policies/protecting-the-uk-against-terrorism/supporting-pages/prevent

www.gov.uk/government/uploads/system/uploads/attachment_data/file/97976/prevent-strategy-review.pdf

The Prevent Duty:

Prevent duty guidance - Publications - GOV.UK

7. Monitoring and Review

The Future Generation Trust Board has overall responsibility for this policy and for reviewing its implementation and effectiveness. The Headteacher has responsibility for the production of the risk assessment for their academy.

This policy and all arrangements for business continuity will be reviewed annually.

Policy adopted on: **2nd October 2019**

Review Date: **September 2020**

Signed: Fliss Dale   **Designation:** Chair of Trust Board