



# Remote Learning Policy

September 2020

This policy aims to outline our approach for teaching and learning of those pupils who will not be attending school because of government guidance or of the closure of their class bubble. It also outlines our expectations of staff who will not be attending due to self-isolation but are otherwise fit and healthy to continue supporting children's teaching and learning.

## Who is this policy for?

This policy is for staff, pupils and families who are unable to attend school and are self-isolating due to themselves, a member of their family, or an individual they have been in contact with, displaying symptoms or has been tested positive for Covid-19.

Every child is expected to attend school from September 1st, 2020. In line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms:

- A continuous, dry cough
- A high temperature above 37.8°C
- A loss of, or change to, their sense of smell or taste
- Have had access to a test and this has returned a positive result for Covid-19

## Remote Learning for Pupils

In order that our pupils continue to learn and progress during any time away from school in isolation, we will ensure that we provide appropriate home learning to all immediately. We do however understand that these unprecedented times are difficult for all and that completing remote learning with your child from home may be very difficult. Parents may be working from home, have two or more children of different ages and be trying to support them all with their learning, or may have vulnerable individuals they are also caring for. With that we would like to emphasise the fact that completion of work is not compulsory. We do however encourage families to adapt the remote learning provided, be flexible with it and complete what you can when you can. Teachers will provide a range of activities both academic, curriculum focussed lessons, as well as fun, practical tasks, and challenges. We encourage parents to choose and adapt what suits their child and family's needs.

## Teacher expectations

Unless ill themselves staff are expected to work a normal school day. If a staff member is ill alternative, pre-planned work will be made available with support staff providing regular communication with parents and families in the absence of the teacher. Teachers will plan



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and provide lessons and activities that are relevant to the curriculum focus for that year group and that fit in with their current themes and focus, adapting the plan and resources where needed to ensure that it is suitable for home learning. Teachers are expected to be present, seen and heard during the day, engaging with pupils and parents and commenting and providing feedback promptly on the completion of home learning. Teachers will respond to requests for support from families at home. This should be done via email or by sending a private message via the ClassDojo platform.

## Organisation

In individual cases of isolation, teachers are expected to email work and planning to parents that is in line with what is being taught in their child's class at that time. In the event of a class bubble closure 'ClassDojo' is used to provide remote learning to the whole class.

All classes from Nursery to Year 6 are set up on 'ClassDojo' with parent accounts created though invites via their email addresses. All parents are encouraged to join ClassDojo as this is where remote learning is posted and made available in the event of a class bubble closure.

All classes are to post daily lessons and tasks on their ClassDojo page by 9.30am each morning. Other tasks, activities and videos are also often posted as another means of staff, pupils and families engaging with each other during the time away from school.

On our Academy website located at the bottom the Coronavirus information page, are lists of useful website links appropriate for each year group compiled by class teachers. We encourage parents to access these to support their child's home learning: [Coronavirus Information — Gentleshaw Primary Academy \(gentleshaw-squirrel.com\)](https://www.gentleshaw-squirrel.com/Coronavirus-Information)

Parents are encouraged to support their children's work by reviewing the tasks set on ClassDojo together and then making suitable plans to complete the work, submitting any work completed to the class teacher. In EYFS (Nursery and Reception) home learning is posted on ClassDojo but parents are then asked to post photographs and comments of how their child has completed their learning on 'Tapestry'. This enables the children's individual learning journeys to continue to build a picture of the child even during their time away from school.

Parents of children in years 1 to 6 are asked to submit photographs or any other evidence of their child's work by emailing their child's class teacher, or by sending a message on ClassDojo.

We encourage parents to make contact their child's class teacher via their school email address or by messaging on ClassDojo. Issues and concerns must be raised by contacting the headteacher via email.

Every effort will be made by staff to ensure that work is set promptly on ClassDojo. Should accessing work be an issue, parents should contact school promptly and alternative solutions



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will be made available (e.g. paper copies of work, etc). These will be discussed on a case-to-case basis.

## Remote teaching for staff who are self-isolating.

Teaching staff are required to self-isolate if they show symptoms outlined at the start of this policy or they have been told to shield and/or have received a letter to confirm this. If a member of staff is required to self-isolate, they are expected to:

- Follow normal reporting procedure for planned absence.
- Following contact with school a referral may be made to Occupational Health to support that individual.
- It is expected that staff get tested. Should a staff member be tested, it is expected, as per national guidance, to share the result of this test with school so that appropriate plans can be made.
- Whilst self-isolating, and if able to do so, non-teaching staff will be given an tasks to complete or asked to support with the online learning provision for their year group.
- Teachers have created pre-planned lessons and work should they become ill themselves and unable to provide remote learning. These will be shared with parents of children in such classes. Communication with parents will be maintained by support staff.